

## How to Pay Online

Visit our website at [www.taylorsvillenc.com](https://www.taylorsvillenc.com). Click on the button that says “Click for online utility payments”

The screenshot shows the homepage of the Town of Taylorsville website. At the top, there's a banner with a photo of the town and the text "Greetings from the Town of Taylorsville" and "Gateway to the Brushy Mountains". Below the banner, the header includes the Alexander County North Carolina logo and the date "Friday, July 12, 2019". The main content area has several sections: "Town of Taylorsville" (with a description of being nestled in the foothills), "Community Events" (listing Hiddenite Celebration, Apple Festival, and Christmas Parade), and "Business Directory". On the right side, there's a "Town News" box containing a "NOTICE!" about switching from MyGovHub to Invoice Cloud, followed by a red arrow pointing to a red-bordered button labeled "CLICK FOR ONLINE UTILITY PAYMENTS".

You can either click the “Pay Now” button to do a quick payment, or “Register Now” to set up an account for access to the paperless billing, pay by text, and automatic payment features. Once you establish an account with invoice cloud you can click “Sign In” at a later date to access your account.

The screenshot shows the Invoice Cloud portal homepage. At the top, there's a navigation bar with "Sign In", "Register", and "Contact Us". Below the navigation, there's a message "Already have an account? Sign in above." with a red circle around it. The main section is titled "Pay or View Bills" and contains two options: "Pay online with One Time Pay, no registration required." with a red circle around the "Pay Now" button, and "Create an account to be able to use extended features." with a red circle around the "Register Now" button. At the bottom, there are three icons: "Fast and Easy" (lightning bolt), "Safe and Secure" (padlock), and "Eco-Friendly" (leaf). The "Safe and Secure" icon has a red circle around it. A note at the bottom states: "The Town of Taylorsville is excited to offer residents an easy and convenient method to view and pay their utility bills online." and "No registration is required for "One Time Pay," the fastest way to pay online and..."

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After Clicking the “Pay Now” button, it will ask you for your account number, last name, and secure code. For the account number you have to include all the zeros and the decimal (001234.00). The security code is the 5 characters below the secure code box. Then click “Search Invoices”

Return to previous page

### Please Locate Your Account

**Utility Service**  
Search our files for your invoices using the fields below. Required fields are marked with a \*.  
Need help finding your invoice?

Account Number \*   
Last Name \*

Secure Code \*  Z52SK

Need Help?  
You may reach us at (828) 632-2218.  
You may email your questions to awike@taylorsvilenc.com.

Email Us

Return to previous page

### Please Locate Your Account

**Utility Service**  
Search our files for your invoices using the fields below. Required fields are marked with a \*.  
Need help finding your invoice?

Account Number \* 004890.00  
Last Name \* Taylorsville

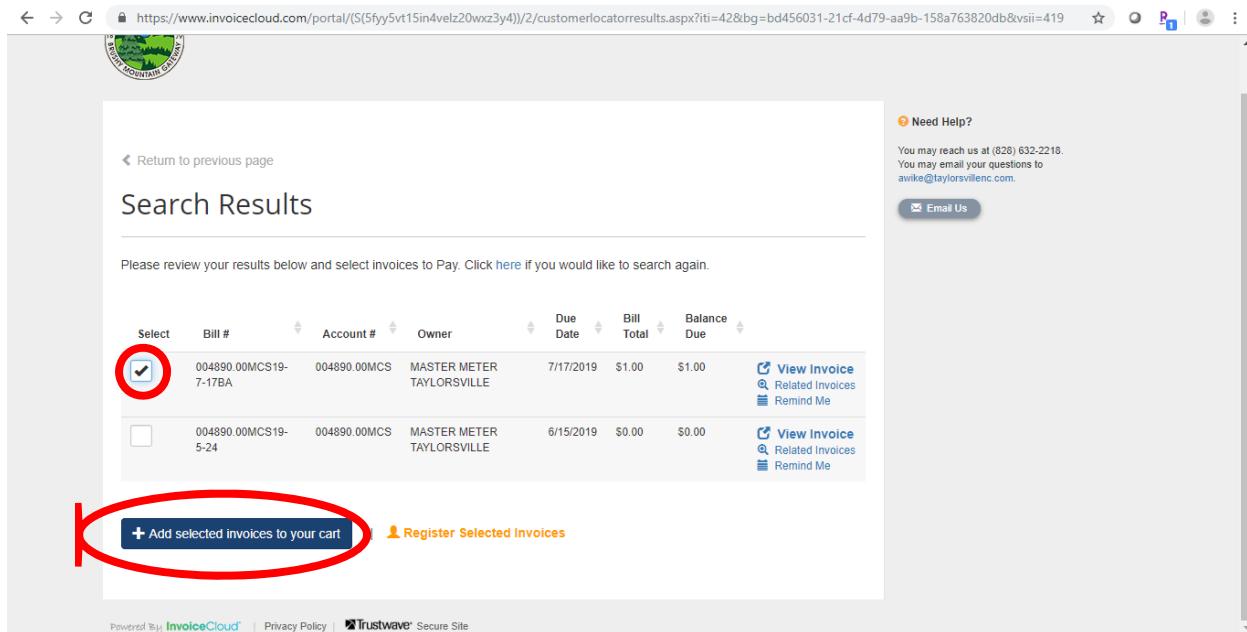
Secure Code \* Z52SK

Need Help?  
You may reach us at (828) 632-2218.  
You may email your questions to awike@taylorsvilenc.com.

Email Us

## How to Pay Online

After clicking “Search Invoices”, you should get a list of all the bills you currently have due. Click on the square next to the invoice(s) you want to pay. Then click “Add selected invoices to your cart”. You can alternatively click “Register selected invoices” to setup an account at this point as well.

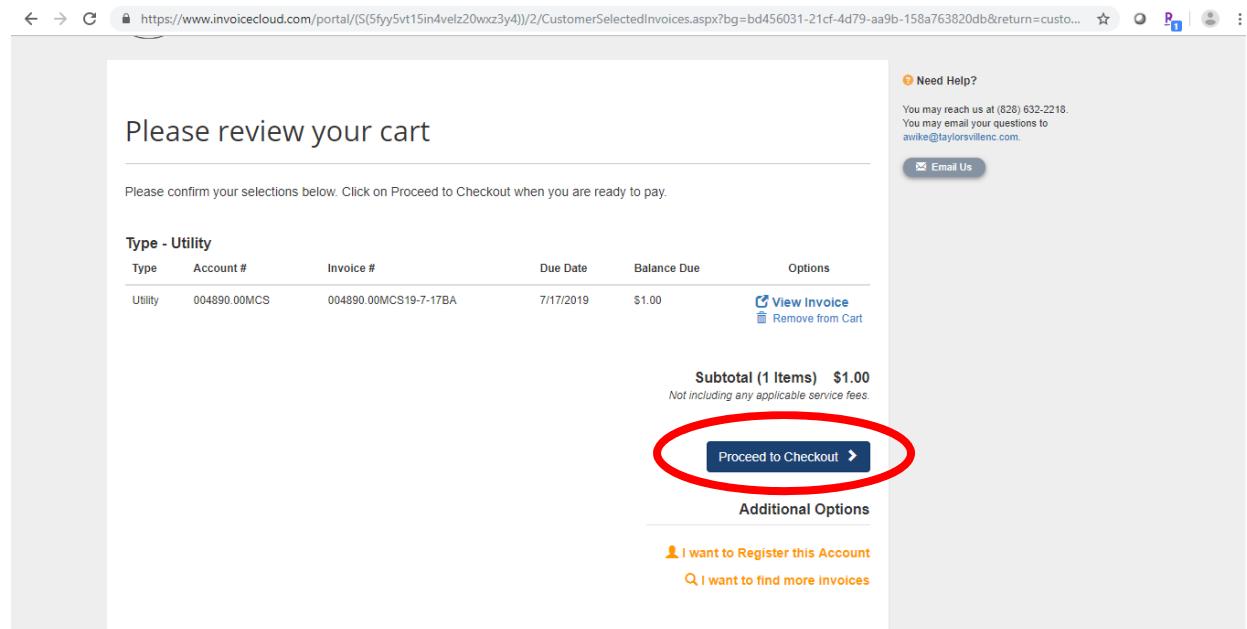


Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.

Select	Bill #	Account #	Owner	Due Date	Bill Total	Balance Due	Options
<input checked="" type="checkbox"/>	004890.00MCS19-7-17BA	004890.00MCS	MASTER METER TAYLORSVILLE	7/17/2019	\$1.00	\$1.00	<a href="#">View Invoice</a> <a href="#">Related Invoices</a> <a href="#">Remind Me</a>
<input type="checkbox"/>	004890.00MCS19-5-24	004890.00MCS	MASTER METER TAYLORSVILLE	6/15/2019	\$0.00	\$0.00	<a href="#">View Invoice</a> <a href="#">Related Invoices</a> <a href="#">Remind Me</a>

[+ Add selected invoices to your cart](#) | [Register Selected Invoices](#)

Once you click “Add selected invoices to your cart” you will see a list of all the invoices you have chosen to pay. Click “Proceed to Checkout” to get to the screen to input your payment information.



Please review your cart

Please confirm your selections below. Click on Proceed to Checkout when you are ready to pay.

Type	Account #	Invoice #	Due Date	Balance Due	Options
Utility	004890.00MCS	004890.00MCS19-7-17BA	7/17/2019	\$1.00	<a href="#">View Invoice</a> <a href="#">Remove from Cart</a>

**Subtotal (1 Items) \$1.00**  
Not including any applicable service fees.

[Proceed to Checkout](#)

[Additional Options](#)

[I want to Register this Account](#)  
[I want to find more invoices](#)

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At the drop down for “How would you like to pay” you have the option of credit card or electronic check. Under that you have the option to pay the full amount or choose how much you would like to pay. After choosing those options click “Continue to payment information”.

The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fy5vt15in4velz20wxz3y4\)\)/2/cloudpayment.aspx?key=INV201971781110528](https://www.invoicecloud.com/portal/(S(5fy5vt15in4velz20wxz3y4))/2/cloudpayment.aspx?key=INV201971781110528). The page title is "How to Pay Online". The main content area has a header "Payment Options" with a green underline. Below it is a section titled "How would you like to pay?" with a dropdown menu showing "Credit Card". Another section titled "How much would you like to pay?" contains two radio button options: "Pay Full Invoice" (selected) and "Pay Other Amount". To the right is a "Payment Summary" box containing the following table:

Invoice #	Amount
004890.00MCS19-7-17BA - <a href="#">View</a>	\$1.00
<b>SUBTOTAL</b>	\$1.00
<b>GRAND TOTAL</b> \$1.00	

Below the summary is a note: "Any applicable service fees and/or discounts will be displayed before processing your payment". At the bottom of the page are buttons for "Continue to Payment Information" and "Go back to Payment Options".

Once you enter all the required information, click “Continue to review payment”.

The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fy5vt15in4velz20wxz3y4\)\)/2/CloudPaymentMethod.aspx?vp=taylorsvillenc](https://www.invoicecloud.com/portal/(S(5fy5vt15in4velz20wxz3y4))/2/CloudPaymentMethod.aspx?vp=taylorsvillenc). The main content area has a header "Please enter your card information". It contains fields for "Cardholder Name" (MASTER METER TAYLORSVILLE), "Card Number" (with a placeholder "Card number" and a "CVV" field), payment method icons for VISA, MasterCard, and Discover, and dropdowns for "Expiration Date" (July 2019). Below these are fields for "Billing Address" (TAYLORSVILLE HOME & GARDEN), "Country" (United States), and "City", "State", "Zip" dropdowns. At the bottom are buttons for "Continue to Review Payment" and "Go back to Payment Options". To the right is a "Payment Summary" box containing the following table:

Invoice #	Amount
004890.00MCS19-7-17BA - <a href="#">View</a>	\$1.00
<b>SUBTOTAL</b>	\$1.00
<b>GRAND TOTAL</b> \$1.00	

Below the summary is a note: "Any applicable service fees will be displayed before processing your payment".

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On the review your information screen, you will see the payment information at the top. Below it you have the options to sign up for pay by text and paperless billing before processing your payment. If you don't want to sign up for these features, make sure there isn't any check marks in the boxes next to the features. Paperless billing automatically checks when the screen comes up.

The screenshot shows a web browser window for InvoiceCloud. The URL is https://www.invoicecloud.com/portal/(S(5fy5vt15in4velz20wxz3y4))/2/CloudPaymentReview.aspx?vp=taylorsvillenc. The page title is "Review Payment".

At the top, there are three tabs: "Payment Options", "Payment Information", and "Review Payment" (which is underlined).

The main content area has two sections:

- Review your Information**:
  - Your Credit Card** (with an edit link) showing: MASTER METER TAYLORSVILLE, XXXXXXXXXXXX9930, 6 / 2022, VISA.
  - Billing Address**: 67 Main Avenue Drive, Taylorsville, NC, 28681, awike@taylorsvillenc.com
- Payment Summary**:

Invoice #	Amount
004890.00MCS19-7-17BA - <a href="#">View</a>	\$1.00
<b>SUBTOTAL</b>	\$1.00
<b>SERVICE FEE *</b>	+ \$0.00
<b>GRAND TOTAL</b>	<b>\$1.00</b>

Below the "Review your Information" section are two checkboxes:

- Send me Pay by Text messages for future invoices
- I would like to sign up for Paperless

At the bottom right, there is a green button labeled "Process Payment \$1.00".

Payer agrees to the [Invoice Cloud Payer Terms and Conditions](#).  
\* If you have a question on the bill, please contact us at (828) 632-2218.  
Service fees are non-refundable. If you think there is an error on the Credit Card, ACH or Service Fee charge, please contact Invoice Cloud Customer Service at 877-256-8330, Option 2.