

Town of Taylorsville



TOWN COUNCIL REGULAR MEETING

Town Council Chambers

Tuesday, December 2, 2025 at 5:30 p.m.

AGENDA

Call to Order, Invocation, Pledge of Allegiance

George B. Holleman, Mayor

Adjustment and Approval of the Agenda:

George B. Holleman, Mayor

Items will only be added or removed with the approval of the Mayor and Town Council.

Consent Agenda – The items of the Consent Agenda are adopted on a single motion and vote, unless the Mayor and City Council wish to withdraw an item for separate vote and/or discussion.

Approval for Minutes:

George B. Holleman, Mayor

- a. November 4, 2025, Regular Meeting
- b. November 18, 2025, Work Session Meeting

Request to Speak/Opportunity for Public Comment – *This is an opportunity for members of the public to express items of interest to the Mayor and City Council. This is not a time to respond or act. Any necessary action will be taken under advisement. Speakers are asked to use proper decorum and to limit comments to no more than three minutes.*

1. Budget Amendments:

N. Hester, Town Manager

- a. Contractual Services for FY 2025 Audit
- b. Contractual Services- Legal
- c. Police Department Salaries
- d. Contractual Services – Engineering

2. Approval of Professional Service Agreement

N. Hester, Town Manager

This item proposes the approval of a Professional Services Agreement with the firm WithersRavenel for assistance with the Water State Revolving Fund (SRF) Helene Application. This application is crucial for securing funding for necessary water infrastructure improvements. The scope of services includes comprehensive application preparations, submittal, and necessary support during the review process. The total cost for these professional services is set at \$5,000.00.

3. Adoption of Resolution- Water SRF Helene Grant Application

N. Hester, Town Manager

The Town is pursuing funding through the State Revolving Fund (SRF) Helene program for critical water infrastructure needs. This item presents a formal resolution required to accompany the grant application (WR Project No. 25-0921-C). The resolution formally commits the Town to the project, authorizes the necessary officials to submit the application, and assures the state of the Town's intent to fulfill all funding requirements.

4. Approval of Professional Service Agreement

N. Hester, Town Manager

This item requests approval for the Town Manager to execute a Professional Services Agreement with WithersRavenel for expert assistance in preparing and submitting the Sewer State Revolving Fund (SRF) Helene Application. Securing this funding is critical for planned sewer infrastructure projects. The agreement covers application preparation, submittal, and necessary support for the process, at a total cost of \$2,500.0

5. Adoption of Resolution- Sewer SRF Helene Grant Application

N. Hester, Town Manager

To address critical needs within the sewer system, the Town is applying for funding through the State Revolving Fund (SRF) Helene program. This item presents a mandatory formal resolution required to accompany the Sewer SRF grant application (WR Project No. 25-0921-D). The resolution signifies the Town's official endorsement of the project and authorizes the Town Manager to manage the application process.

6. Acceptance and Adoption of Project Closeout

N. Hester, Town Manager

This item addresses the final steps required to formally close out the recent water infrastructure project funded in part by the North Carolina Department of Environmental Quality (NCDEQ). It requests that the Town Council/Board of Commissioners provide the necessary assurances to NCDEQ, confirm the project's financial status, accept the final report, and officially adopt the newly developed Water Asset Management Plan (WAMP) and 10-year Capital Improvement Plan (CIP).

7. Consideration of the Write-off of Uncollectible Accounts Receivable

N. Hester, Town Manager

Consideration to approve the write-off of \$54,626.27 in long-standing, delinquent, past-due utility accounts.

8. Staff Reports:

Staff Department Heads

- a. Staff Department Heads will report to the Town Council on their respective departments.

Town Managers Report

N. Hester, Town Manager

Council General Discussion – This is an opportunity for the Mayor and City Council to ask questions for clarification, provide information to staff, request staff to report back, or place a matter on a future agenda.

Next Meeting:

Work Session – No Work Session held in December.

Regular Meeting – Tuesday, January 6, 2026 at 5:30 P.M. in the Town Council Chambers.

Adjournment